

**Town of Richmond**  
**Planning Board Public Hearing**  
**October 20, 2020      7:30 PM      Veterans Hall**

**Members Present:**

Stacie Maillet (Chairman)  
Lloyd Condon, (Vice Chairman)  
Doug Smith, (Secretary)  
Eric Duda  
Seth Reece  
Doug Bersaw (Selectman's Rep.)  
Butch Morin (Alt.)  
Jed Butterfield Alt.)

**Members Absent**

Jason Macdonald

Public: Jeffery Taylor, Kevin Fadden

Meeting called to order at 7:34 PM.

Jed Butterfield seated for Jason Macdonald.

**1. Public:**

No one from the public.

**2. Proposed cell tower application:**

Kevin Fadden representative from Industrial Tower and Wireless LLC (ITW) located in Marshfield, Massachusetts addressed the Planning Board regarding filing an application for a proposed cell tower. The proposed location is on Map 407 Lot 95 owned by Jeffery and Susan Taylor, 323 Fitzwilliam Road. Fadden presented the Planning Board with 4 large sets of plans and 10 booklets. Eric Duda will review the application for completeness and be in contact with Fadden if any further information is needed.

The Planning Board talked to Fadden in reference to ITW paying for a Site Plan Review through the Southwest Regional Planning Commission (SWRPC), Fadden agreed that ITW would pay for the review by SWRPC

Fadden thanked the board for their time and looked forward to hearing from Duda.

**3. Discussion on future meetings through November:**

The Board discussed a tentative meeting schedule, the next Board meeting is scheduled Tuesday November 3, 2020 and that is election day at the Veterans Hall. The November 3 meeting would be postponed until November 10, 2020 at the Veterans Hall @ 7:30 PM. The Board will keep the scheduled November 17<sup>th</sup> and December 1, 2020 meeting dates.

THESE MINUTES MAY BE APPROVED AND /OR AMENDED AT THE FOLLOWING MEETING

Motion was made by Bersaw to postpone the November 3, 2020 meeting. Seconded by Duda. All in favor. None opposed. Motion carries.

**4. Mail:**

Southwest Regional Planning Commission September 2020 newsletter.

**5. Minutes September 15, 2020:**

**Page 1,** Under 3. Minutes and page 2 first line at top of page: Change Mallet or Mailiet to **Maillet.**

Motion made by Chairman Maillet to accept the minutes as amended. Seconded by Vice Condon. Six in favor. One abstention. None opposed. Motion carries.

**6. Other:**

**1. Selectman's changes to Zoning Ordinances:**

Selectman's Representative Doug Bersaw asked if the Planning Board would make time at their November 10, 2020 meeting to discuss some changes to the Richmond Zoning Ordinances prompted by the Selectmen.

Mattson mentioned that she was also meeting with the Richmond Conservation Commission on November 5, 2020 to discuss some changes to the Wetland Conservation District. The board agreed that there should be time at their November 10, 2020 meeting for preliminary discussion on Zoning changes.

**2. Internet Extension:**

Smith asked Bersaw to request that the internet access at the Veterans Hall continue beyond election day on November and maybe into December and January.. Bersaw would bring the request for extension up at the next Selectman's meeting.

With no other business in front of the board.

Motion made by Vice Condon to adjourn. Seconded by Reece. All in favor. None opposed. Motion carries.

Meeting adjourned at 7:55 PM.

Respectfully Submitted,

Kandace Mattson